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| **JOB DESCRIPTION CARD** |
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| **Name of the Company** | Kennis Global Solutions LLP |
| **Contact person - Name & No** | Mrs Maira Shaikh - +91 22 4257 0100 |
| **Contact person - Email id** | frontdesk@kennis.in |
| **Industry**  | Finance Consulting |
| **No of Candidates Required** | 1 |
| **Vacancy Raised on (Date)** | 07-01-2021 |
| **Preferred Gender (Male/Female/Both)** | **Male** |
| **Experience Range (Years)** | 3 to 4 |
| **Age Range (Years)** | 25-35 |
| **Qualification** | Semi Qualified CA, MBA Finance |
| **Designation/Role** | Asst. Manager – Debt Advisory |
| **Department** | Debt Advisory – Project Finance |
| **Job Location** | Mumbai |
| **Fixed CTC Range (Rs.)** | Between 3L to 4.2L per annum depending on capabilities of candidate |
| **Variable** | Performance Linked |
| **Skills** | 1. Strong oral and written communication
2. Understanding of financial concepts and financial statements
3. Strong [financial modeling](https://corporatefinanceinstitute.com/resources/knowledge/modeling/what-is-financial-modeling/) skills and understanding of applicable ratios from banking perspective
4. Ability to deliver under tight deadlines and switch between multiple projects during the course of the day
5. Ability to work in a fast-paced, team-based environment with minimal supervision
6. Working knowledge of financial structuring and closing principals
7. Impeccable research, quantitative and analytical skills, especially in explaining market events
8. Excellent MS-Office (Powerpoint, Excel and Word skills)
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| **Role** | * Financial Analysis of client entity
* Preparation of financial projections and CMA for submission with lenders
* Develop relationships with new and existing clients in order to expand the business.
* Conduct preparation and review of materials used in raising financing for clients, including project report, summary profile, complete project documentation with relevant documents.
* Dealing coordinating between lenders and clients for submission of all relevant information/documents and smooth execution of project
* Assisting lender in assessment of project from financing perspective including timely submission of relevant information
* Negotiation on key terms of lending
* Assistance in complete loan documentation including payment of stamp duty
* Coordination for LC discounting activities for various clients
* Be responsible for specific components of the work including but not limited to:
* Analyzing and summarizing financial performance
* Building financial Models
* Developing Powerpoint and Word documents
* Online subject research activities
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| **Job Description** | 1. Build an in-depth understanding of client’s business
2. Support to identify opportunities for debt proposals
3. Support in executing the mandate end to end
4. Develop deep understanding of the Industry in which the client operates along with customer profile and expectations
5. Develop policies and procedures for the collection and analysis of data
6. Converting unstructured information into structured decision-making tool for the client
7. Work closely with client and lender for data exchange on regular basis
8. Development of [financial models](https://corporatefinanceinstitute.com/types-of-financial-models) for debt raising transactions.
9. Perform [due diligence](https://corporatefinanceinstitute.com/resources/knowledge/valuation/due-diligence-report/), research, analysis, and documentation of live transactions.
10. Create presentations for client portfolios.
11. Affinity for current events, critical issues, and relevant news.
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